



ADMISSIONS POLICY

Application

Application forms can be obtained from the Client service officer at the School or can be downloaded from the School's website.

Receipt of an application form and fee will be taken as permission to contact the pupil's present head teacher to request a confidential report. Parents or guardians should therefore advise the pupil's present head teacher that they are making an application to The Concord School.

The School year begins in early September and it is highly desirable that new pupils should join the School then. Occasionally pupils are admitted to the School in the second and third Terms.

It is the School's policy to ensure equitable treatment of all pupils. There is a common standard for entry and admission procedures for girls and boys. The underlying consideration for acceptance or refusal is whether or not, in the School's judgement, a girl or boy will cope comfortably with the School's curriculum and expectations. The number of pupils accepted is subject to an upper limit determined annually by the school board of governors.

At age 10

Admission to the School at age 10 is by means of the Entrance Examination, which is held at the School from early February to July. This consists of a Reasoning Test and papers in Mathematics, English, Science and General knowledge. Past papers are available and the examination is not set according to National and international syllabus; as far as possible we are attempting to assess potential.

At age 13

Admission is by means of Entrance Examination. The School's Examination consists of compulsory papers in English, Mathematics, Science, and General knowledge. Past papers for the Entrance examination are available.

At age 16

Admission is by Entrance test in subjects they are hoping to study, interview and a school report. The academic requirement for admission to the A-level is six or more C grades in WAEC, Cambridge O' level and Cambridge IGCSE, preferably with grade B or above in the subjects they are hoping to study and all offers of places are conditional on the candidate's meeting this requirement.

Admission at other ages

A small number of pupils is admitted each year at other ages, either by examination or interview or a combination of both.

Notification of Entrance Examinations

Parents who have completed the Application Form and paid the registration fee are notified early in the New Year with the dates and times of the Entrance Examinations.

Acceptance of a Place

All acceptances are considered firm by the beginning of the term preceding the term of entry. In the case of withdrawals after this date a term's fees in lieu of notice are invariably required. The only exception to this is in cases where a pupil who has accepted a Sixth Form place does not achieve the necessary GCSE grades.

School Rules

Acceptance of a place involves a commitment by the parents or guardians to uphold the School Rules and Regulations. These are sent to the parents of all successful candidates and are also available on request from the Principal..

Reviewed annually